



**TYPICAL HEALTH AND SAFETY FILE INDEX  
AS ENVISAGED BY THE CONSTRUCTION REGULATIONS**

The health and safety file, for construction, can be divided into the following parts:

- Part 1 - Introduction
- Part 2 - References
- Part 3 - Definitions and Acronyms
- Part 4 - Objectives
- Part 5 - Health and Safety Organization
- Part 6 - Safety Planning
- Part 7 - Occupational Health
- Part 8 - Operational Controls
  - Procedures and standards
  - Checklists and registers
- Part 9 - Risk Assessment
- Part 10 - Communication and Training
- Part 11 - Incident Management
- Part 12 - Emergency Planning
- Part 13 - Auditing and review
- Part 14 - Recording and reporting

Note: The health and safety file is an operational record of all health and safety endeavors pertinent to the specific project. Include all implementation, monitoring and control efforts for the lifespan of the project.